



## **LAUNDRY PORTER LAUNDRY**

### **RESPONSIBILITIES:**

- Pick-up and delivery of JPL linens, staff uniforms and town contracts linen at scheduled times
- Providing courteous and professional service at all times to guests, contracts, and colleagues alike
- Ensuring that the porter vehicles are clean
- Ensuring Housekeeping linen closets are fully stocked at all times and all dirty linen is picked up regularly.
- Stretching for 10 minutes at start of shift.

### **ADDITIONAL RESPONSIBILITIES MAY INCLUDE:**

- Feeding linen and laundry into folding machine
- Folding and attaching sheets and towels into bundles
- Sorting laundry

### **PHYSICAL DEMANDS:**

Walking: 6-8 hrs/day; Standing: 0-1 hr/day;  
Bending/Reaching: 6-8 hrs/day;  
Pushing/Pulling: 1-2 hrs/day; Physical Effort:  
Will be lifting heavy linen bags between 50-80  
lbs (23 – 36kgs); Environmental Stress: High-  
constantly going in and out of buildings.

### **QUALIFICATIONS:**

- Good knowledge of JPL property, roads, linen closets and F&B outlets
- Previous Fairmont Jasper Park Lodge Laundry experience an asset
- Flexibility with different shifts/hours
- Must be in excellent physical condition
- Able to work without supervision
- Ability to work in a very fast-paced environment
- Responsible and reliable
- Adhering to the hotel's vehicle handling and safety policies while driving hotel and guest vehicles
- Must possess a valid Alberta drivers license\*\*
- Must meet the minimum expectations of the Heart of House perceiver interview

### **ENVIRONMENTAL RESPONSIBILITIES:**

- When leaving the vehicle making sure that it is shut off to save on gas emissions
- ÿ Recycling all hangers
- ÿ Saving energy by ensuring that machines are turned off when not in use
- ÿ Reusing excess string from the tying machines